

# MARYMOUNT UNIVERSITY EMPLOYER EVALUATION OF STUDENT INTERNSHIP PERFORMANCE ~ Graphic Design ~

Student's Name: \_\_\_\_\_ Date: \_\_\_\_\_

Employing Firm: \_\_\_\_\_

Internship Supervisor: \_\_\_\_\_

Student's Position: \_\_\_\_\_

Hours worked weekly: \_\_\_\_\_

PLEASE RATE THE STUDENT ACCORDING TO THE FOLLOWING:

	Superior	Good	Average	Unsatisfactory	N/A	Comments
Attendance & Punctuality						
Ability to Follow Directions						
Ability to Adhere to Deadlines						
Ability to Take Initiative Without Supervision						
Ability to Work as part of a Creative/Production Team						
Ability to Communicate Orally						
Ability to Communicate in Writing						
Understanding of the Design Process						
Please indicate the type of design projects (e.g. publication design, brochures, posters, advertisements, web pages, etc.) involved the intern. _____						
<b>Skills Appropriate to internship position</b>						
Research abilities						
Conceptual skills						
Design skills						
Production skills						
Use of technology						
Presentation skills						
Ability to Accept Criticism of their Work						
How would you rate this intern in comparison to other interns						
Overall Performance Rating						

Please make additional remarks below. Include comments on: student's strengths and/or weaknesses, outstanding qualities, areas for personal improvement and overall performance.

---

---

---

---

---

---

---

---

Does the student need any additional training or specific skills to gain expertise for this career field?

---

---

---

---

---

---

---

---

Would you recommend this student for future employment in the field?  Yes  No

Are you interested in receiving more interns from Marymount?  Yes  No

Signature of Evaluator: \_\_\_\_\_ Date: \_\_\_\_\_

Marymount University  
Arts and Sciences Office:  
703-284-1560 (main)  
703-526-6928 (fax)